



**City of Scottsdale
Human Services Commission
Regular Meeting**

SUMMARIZED MINUTES

**Thursday, January 24, 2013
Paiute Neighborhood Center
6535 E. Osborn Road, Building 9
Scottsdale, AZ 85251**

PRESENT:

Steven Rosenberg, Chair
Raoul Zubia, Vice Chair
Nicholas Thomas, Commissioner
Enid Seiden, Commissioner
Donald Nordlund, Commissioner (left at 6:22 p.m.)
Marty Day, Commissioner
Dustin Thomas, Commissioner

STAFF PRESENT:

Jan Cameron, Director of Parks, Recreation, & Human Services
Valerie Kime Trujillo, Human Services Manager, Paiute
Cindy Ensign, Human Services Planner/Budget Specialist
Eugenio Munosz-Villafane, Acting Human Services Manager, Vista del Camino
Phil Hershkowitz, Recreation Coordinator
Justin Boyd, Housing Coordinator
Michelle Albanese, Community Assistance Manager
Sharon Light Stephenson, Housing Coordinator
Kasey Moyers, Technology Coordinator
Diane Mahinthoratkep, Grants Accountant
Janie Wilkey, Administrative Secretary
Sheree Bouchee, Senior Grant Specialist
Michael Cardenas, Senior Grant Specialist
Kim McLane, Assistant Recreation Coordinator

GUESTS:

Dave MacDonald, Resident Advisory Board Member

Call to order

Chair Rosenberg called the meeting to order at 5:01 p.m.

Roll Call

Commission members present as noted above.

1. Approval of the January 10, 2013 Minutes - Regular meeting

COMMISSIONER SEIDEN MOVED TO APPROVE THE JANUARY 10, 2013 HUMAN SERVICES COMMISSION REGULAR MEETING MINUTES. SECONDED BY COMMISSIONER DUSTIN THOMAS, THE MOTION CARRIED WITH A VOTE OF SEVEN (7) TO ZERO (0).

2. FY 2011-12 Human Services Department Performance Report

COMMISSIONER DUSTIN THOMAS MOVED TO APPROVE THE FY2011/12 HUMAN SERVICES DEPARTMENT PERFORMANCE REPORT. SECONDED BY COMMISSIONER SEIDEN, THE MOTION CARRIED WITH A VOTE OF SEVEN (7) TO ZERO (0).

Cindy Ensign, Human Services Planner/Budget Specialist, noted that MAG has instituted a consistent format for the homeless street count and is incorporating volunteers. She was leaving the meeting early to attend the first homeless street count volunteer training session. The street count will be held next Wednesday, January 30th.

3. Ethics Training

Jennifer Pollock, Assistant City Attorney, presented the ethics training video.

4. Update on Municipal Aging Project

Jan Cameron, Director of Parks, Recreation, and Human Services, gave an overview of the City's involvement to date with the Municipal Aging Project and to support the Maricopa Association of Governments initiative in the area of senior services. Scottsdale has one of the highest densities of seniors in the country, which is the driving force behind the City's current service model representing best practices in the area of senior services. Scottsdale's senior services is playing an active role in assisting Amy St. Peters and MAG to formulate the Municipal Aging Project. Staff will continue to be involved with the MAG initiative and will schedule a regular agenda item to report to the Commission what has been learned from the three pilots that are under way.

Commissioners were given the opportunity to ask questions and make comments.

5. Human Services Commission Annual Report

VICE-CHAIR ZUBIA MOVED TO APPROVE THE HUMAN SERVICES COMMISSION ANNUAL REPORT. SECONDED BY DUSTIN THOMAS, THE MOTION CARRIED WITH A VOTE OF SEVEN (7) TO ZERO (0).

6. 2013/2014 Funding Binder Distribution

Justin Boyd, Housing Coordinator, distributed the funding binders for Community Development Block Grant, Home Investment Partnership Program, Scottsdale Cares, Endowment, and General Funds for the FY 2013/14 funding process and presented an overview of the funding available, number of proposals received, and dates and times of public presentations.

Commissioners were given the opportunity to ask questions. Mr. Boyd explained that the Scottsdale Prevention Institute only qualifies for the \$4,800 allocation because it does not meet the eligibility criteria for the \$1,200 allocation. An error was noted in the preparation of the proposed purple scoring sheets for Scottsdale Cares, which will be rectified. Replacement sheets will be provided to the Commission.

Discussion ensued regarding the possibility of staff doing an analysis regarding transitioning applicants from Scottsdale General Funds or CDBG public services into non-public services. Michelle Albanese, Community Assistance Manager, clarified that non-public services are restricted to rehabilitation or public facility improvement. She noted that funds that are remaining after the process is completed could be opened up for a special funding round. Alternatively, City projects could be proposed and approved through a separate process.

7. Section 8 2013 Annual Agency Plan

Sharon Light Stephenson, Housing Coordinator, gave a presentation discussing the Annual Public Housing Agency plan and changes to the administrative plan.

Dave MacDonald, Resident Advisory Board Member and Section 8 participant, talked about how the Section 8 program and other Scottsdale programs have positively affected his life. He expressed gratitude to staff, the Commission, and the City.

COMMISSIONER SEIDEN MOVED TO APPROVE THE ANNUAL PUBLIC HOUSING AGENCY PLAN. SECONDED BY NICHOLAS THOMAS, THE MOTION CARRIED WITH A VOTE OF SEVEN (7) TO ZERO (0).

8. Staff and Commission Updates

There were no Staff or Commission updates.

9. Open call to the Public

There were no members of the public who wished to speak.

10. Adjournment

Being duly moved and seconded, the meeting adjourned at 6:36 p.m.

Respectfully submitted,
A/V Tronics, Inc. DBA AVTranz.